



PRIVACY POLICY

Confidentiality

In its performance of service engagements Nviron Limited may be involved with a variety of customer computer systems and network equipment and through the process of programming software and delivering services may observe information relating to the customer's business. Nviron Limited undertakes to keep confidential all particulars of the information viewed and shall not disclose such to any third party or reproduce such in any form whatsoever except with the prior and express consent in writing of the customer.

During the course of a service engagement a customer may learn of or observe aspects of Nviron's business and its methods, which in turn Nviron would expect the customer to keep confidential.

Remote Support Services

Nviron Limited provides remote support services to its customers using dial-in technology. It is the policy of Nviron to establish dial up connections from a "clean" network segment that is not physically connected to the Nviron corporate network. This protects the confidentiality of the customers network by ensuring that access cannot be gained from unauthorised network users.

Virus Protection

Nviron operates a dual skin virus protection policy, which is updated automatically with the latest virus pattern files. All server and desktops within the organisation (including laptops when off line) are protected. A second skin scans all incoming and outgoing email attachments for contamination to minimise the risk of Nviron passing on infected files.

Online Services

Nviron Limited is committed to protecting the privacy of any customer data submitted as part of an online transaction on one of Nviron's online web sites and stores. Nviron will only use the information that it collects lawfully. Nviron Limited collects information online for two reasons: firstly, to process orders and secondly, to provide its customers with the best possible service. The type of information collected may include:

- Name
- Address
- Phone Number
- e-Mail address

Please note that the credit/debit card details to process payments are not stored by Nviron once the transaction has been completed.

Nviron Limited may use technology to facilitate the customer purchase through any of its online stores. This can include using a "cookie" which would be stored on the browser. customer's can usually modify their browser to prevent this happening. The information collected in this way can be used to identify you unless you modify your browser settings.